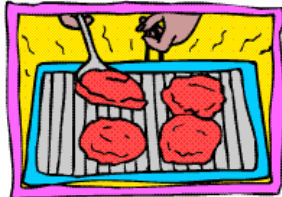




THE CAPE ANNE TIDE

WOW, was it winter? This year we only had a few snows worth shoveling, and temperatures milder than usual. Gardens are sprouting pretty colors all over Cape Anne. Let's help that beauty along on April 27, with the General Meeting and Cleanup Day – enjoy the productivity, fun, and ***lunch for all workers!***



Next General Meeting

Saturday, April 27, 2019
9 am, The Pavilion
Cleanup Immediately Following Meeting
12:30 pm, **LUNCH**



Key Reasons to Meet—

- § **Elections** – The April meeting is considered Cape Anne's Annual Meeting, and the Bylaws state we hold our elections then. As you know, we recently revised our Bylaws to stagger the terms of Officers and Directors. This year, two Officers' terms expire – Vice President and Treasurer, along with two Directors' terms – Steve Goins and Ryan Hostetter, as well as CABOA President, Steve Piatek. Come have your say in who manages your Association's business, and consider running for one of these five positions!
- § **Cleanup** – Immediately after the General Meeting, please stick around to pitch in with tidying up the common areas. Wear your grubbier clothes to the meeting, bring your rakes/gloves/trowels/hammers/whatevers, and let Larry Bell (Mr. Maintenance) put you wherever you'd like to work. Then enjoy **free lunch** at 12:30 at the Pavilion!

Did You Know?

Your Board of Directors meets four times each year; about 3-4 weeks before each General Meeting (see back cover for General Meeting dates). Board Meetings are open to Members and Associate Members – just call the President (see page 3) for date, time, and place.



President's Message



We have a lot of positive news to report this quarter. All of our Pier Replacement Permits have been approved. We started this project in 2016. Our \$60,000 loan has been approved by the BB&T Bank. Our Broadwater Creek has been dredged. Our new \$20,000 boat launching ramp has been installed. A new floating boat launch ramp has been added to our Pier design that will also accommodate kayaks and canoes. The demolition and new construction should begin at the end of May.

Unfortunately, we also have some problems to report. Cape Anne is approaching our 100th year anniversary. Both the aging of our community storm drainage infrastructure and the expected long-term increase in our rainfall and storm-surge are leading to systemic resident flooding problems. I have discussed this problem with both our District 7 County Counsel representative and the Director of AA Co. Dept of Public Works. They acknowledge that we are now having, and will increasingly have, storm water drainage issues. Over ten years of underinvestment in county infrastructure funds has left the county with few financial resources to help us. They have agreed to replace the collapsing culvert under Battee Circle with a smaller and stronger pipe in the near future.

Jessica Haire (CC D7) has suggested that, as a Special Community Benefits District (SPCD), we should have the financial resources to fix our own community aging problems. I have asked my GMU Civil Engineering Dept. to conduct a storm drainage design evaluation to determine what we will need to fund after our pier project is complete. They may be able to conduct this study this Fall.

As both an engineer and a former FAA Acquisition Executive, I understand the need to establish a Capital Plan (CP) and the development of a Capital Fund (CF) to separate capital needs from operating expenses in our annual budget requests to the county. This line item will be used to cover long-term depreciation of our community capital assets. Our Long-Range Planning Committee will have this responsibility and should be made up of members of our community. Our annual budget is presented and approved at our December meeting.

The pier replacement project is the first, but not the last, of our major out-year needs. I have asked our Treasurer to modify our Quarterly Financial Reports to separate out capital funds and expenditures from normal operating funds and expenditures. The new pier will establish a 25-year depreciation account with a 4% per year capital replacement fund to steadily build the funds that will be needed at end-of-life. This will come from an annual \$300/slip CABOA fee that should be adequate to cover the Marina depreciation. The CF for the CACA community property will be separate and become a new line-item in our future fiscal reports. This will also allow the community to see how we are spending our tax dollars for long-term infrastructure maintenance.

Finally, this meeting will be our election for new positions on the board. As an appointed President, it is my intention to put my name before the community to ask for a vote of confidence to continue the rest of the remaining one-year term of office. I invite any qualified member of our community to also put their name up for this position. I also ask for community volunteers to staff a number of our committees as well as open board positions. Please contact any board member if you are interested in participating in our local government.

— *George Donohue*



<u>Officers and Directors</u>	<u>Until</u>	<u>Phone Number</u>
President George Donohue	4/20	410-867-2063
Vice President Cathy Freel	4/19	301-922-4197
Treasurer Adrienne Dean	4/19	410-562-6302
Secretary Jenni Franklin	4/20	410-867-0266
Director Larry Bell	4/20	410-867-8422
Director Steve Goins	4/19	410-867-2063
Director Ryan Hostetter	4/19	443-852-8385
Director Bev Rogers	4/20	571-332-4475
CABOA Pres. Steve Piatek	4/19	443-852-3400
 <u>Committees</u>		
Facilities & Maintenance	Larry Bell	410-867-8422
Special Events	Volunteer needed	
Community Outreach	Bev Rogers	571-332-4475
Long Range Planning	George Donohue	410-867-2063
Web Site	Ryan Hostetter	410-822-9477
CABOA Pier	Steve Piatek	443-852-3400
Newsletter	Jenni Franklin	410-867-0266
		fjfranklin97@gmail.com



Cape Anne Spring General Meeting
April 27, 2019, 9 a.m.
The Pavilion
Proposed Agenda



1. Call to Order
2. Review minutes of 12/1/2018 General Meeting, as published in *The Cape Anne Tide*
3. Review Treasurer's Report, as published in *The Cape Anne Tide*
4. Board Report
5. Old Business
 - a. CABOA pier replacement
 - b. Loop Captains
 - c. Broadwater Creek Coalition
6. Boat Owners' Association & Pier
7. Committee Reports
 - a. Long Range Planning
 - b. Facilities & Maintenance
 - c. Special Events
 - d. Community Outreach
 - e. Website
8. New Business
 - a. Elections – VP, Treas, 2 Directors
 - b. Crab Feast – volunteer to coordinate?
 - c. Other??
9. Adjourn & proceed to Cleanup Day

CAPE ANNE CITIZENS' ASSOCIATION

Minutes of Quarterly General Meeting, December 1, 2018

Acting President George Donohue called the meeting to order at 9:04 a.m. Attendance was noted on a list maintained by the Secretary. George asked if any new members wished to be recognized; there were none.

Hanne Denney moved to accept the minutes of the September General Meeting as published in *The Cape Anne Tide*. Steven Denney seconded, and the motion passed unanimously.

Board Report-George reviewed the November 12 Board Meeting which determined the agenda for this General Meeting. George reminded members that all are welcome to attend board meetings. George mentioned the recent state election in which Jessica Haire became our County Council representative and James Kitchen became the Constituent Affairs representative. Jessica is a lawyer and civil engineer; email jessica.haire@aacounty.org. James' email is not yet available.

OLD BUSINESS

- Community Renovations (CABOA Pier)-George reported that about 300 cubic yards/day (80 ft/day, 11 cubic yards/truckload) of dredged material was being removed. The project is 2 weeks behind schedule partially due to a backlog at the dumping site because of multiple dredging projects and many trucks. That should end this week. The contractor is to be completely done and all repairs made by March 15, although the contractor has applied to the county for an extension. The boat ramp will be replaced and the hole on Blossom Parkway filled by the contractor. George asked for complaints:
 1. A complaint was made that the trucks are going the wrong way on the circle without always stopping before entering the circle.
 2. A complaint was made that trucks were idling on the circle or other streets; request for engines to be switched off while waiting. Also the stored fuel was not contained as per requirements. George will convey these complaints to the contractor.
 3. Discussion was had as to whether the contractor will fulfill promises re: boat ramp, fixing ruts etc. given that they are behind schedule. George observed that they will not be paid until all work is done thus serving as an incentive.
- CABOA pier replacement-George met with contractor Bev Gross; all permits and the bank loan have been approved. (BB&T 60 months; 4.9%, not to exceed \$60,000 + \$1000 CC). This includes a 100 foot fire standpipe which will cost about \$7000; a bid for that amount has been obtained. In addition, the Board discussed a pre-manufactured floating boat ramp to be installed next to the contractor-replaced new concrete boat ramp for pedestrians and kayaks to be installed by B. Gross. This ramp may be put in before the pier is replaced. B. Gross cannot start on pier replacement before 1-15 June 2019 due to backlog of projects. Prices remain the same. It is expected to take 1 week for demolition and 2 weeks for new contraction. There will be 10 slips total with finger piers to the outer slips.
- CrabFest (final report)-Bev Rogers reported that pre-registration numbers were 119 adults and 39 children. Everyone seemed happy with the new location of the food tables. George thanked Bev again thanked her outstanding team of Kathy Heiner and Julie Griffin with contributions by many other volunteers. Minor problems were experienced with late registrations; a reminder that according to long standing policy late registrations will have to pay a fee. There was discussion about a new location for returning registration forms, to be attached to the back of the Little Free Library box in the circle, rather than Cathy Freel's porch as in the past. George thanked Cathy for her years of service as chair of the CrabFest committee. We will look into a locking box and the feasibility of attaching it to the Little Free Library box and will report back in the spring/summer.

BOAT OWNERS' ASSOCIATION-Steve Piatek reported that prices will remain the same as last year. New safety features will be in place on the new pier and surrounds including three of each of the following: fire hydrants, life rings and ladders to climb out of the water. There will be stickers on registered boat trailers so residents can tell if parked trailers have a right to be there. A request was made to add a life ring to the swimming pier also; an additional one will be ordered with those for the boat pier.

COMMITTEE REPORTS

- Facilities & Maintenance-Larry Bell reported that Denny Mullineaux has located a jack for purchase at Tractor Supply which would allow the community tractor to be elevated for blade changes, etc., making everyone's life easier. It will be purchased and kept in the same garage as the tractor.
- Special Events-No report given. We are still looking for a special events coordinator. We would like to have a Halloween event for the community but need a coordinator!! Everyone please think about volunteering for this job.
- Community Outreach-No report given.
- Cape Anne Website-Ryan Hostetter, our web administrator, reported that a map with directions for visitors to the community has been added to the website; also the Facebook page has been updated and a Facebook group has been established. Ryan solicited for another administrator to serve as a backup and to oversee the Facebook page since Ryan has little presence there. Please contact Ryan if you would like to volunteer, or if you would like to contribute content such as photos. George thanked Ryan for all his good work on our website which had been dormant for a long time.
- Loop Captains-Joyce Hermann is in the process of creating a neighborhood directory with email addresses so everyone can be contacted if necessary, sorted by address and alphabetically. If you change your information please do not fail to notify Joyce!

NEW BUSINESS

- Approve 2019-2020 Budget- Adrienne Dean moved to accept the proposed budget. Ryan Hostetter seconded, and the motion passed unanimously.
- April Elections -The Vice President, Treasurer, and two Director seats are up for election. George reminded members that we definitely need more community participation so please consider running for an open position. Specifically we need a new Treasurer: Adrienne Dean has done an outstanding job guiding us through the loan process for the new pier but would like to be relieved of this responsibility after several years of service. Please contact Adrienne if you want to know what is involved with this position.
- Community drainage issues-George indicated that our community's long standing drainage issues were pointed up with this season's record breaking rainfall. This will only get worse in the future with predicted sea level rise and a changing climate. George plans for our community to be first on the new county government's to-do list by asking them for an assessment of the drainage in our community and what measures need to be taken to improve it. The following points were made: The county cannot go on private land to improve drainage, but we need to remind them of their ongoing responsibility to clean out and maintain the community drainage ditches. A resident made the point that every resident should clean out the drainage ditches in front of their property, which will go a long way to helping with the problem while we deal with the county. A resident made the point that the more often we call the county when there are clogged ditches, the more we will be on their radar. Ryan Hostetter reported that a mobile phone "311 app" to report issues to the county without a phone call is available. It was noted that if we point out the standing water as a mosquito risk, this is more likely to get the county's attention.
- Community clean-up- George broached the possibility of the community hiring a private contractor to clean up the community and clean leaves out of the ditches every fall, as much of the community is aging and our ability to do it ourselves will diminish. This would not result in increased property

dues since, when the pier loan is paid off; we have the option of deciding whether to reduce the dues when the pier is paid off, or use the money for such issues. This will be a future decision.

- Contact information- A part time resident reported a possible attempted breaking at her home; the police did not have her contact information at her primary residence so she found out through neighbors. If you are a part time resident consider how you might notify the police of how to reach you.
- Board meeting notification-A resident asked for email or website notification when Board meetings are to occur since they are open and any resident may attend. We will put this information on the website in the future.

A motion was made to adjourn and the meeting was adjourned at 10:05 a.m.

—Respectfully submitted, Bev Rogers, for the Secretary

CACA Facilities and Maintenance Committee Report

All members of the CACA and residents of the Cape Anne Community are reminded of our obligation to maintain our property to Anne Arundel County code requirements. The county uses the 2003 International Property Maintenance Code as amended in 2006. Of special concern are sections 302.2 (Grading and Drainage), 302.4 (Weeds and Tall Grass) and 507.1 (Storm Drainage). It is vital that we keep our storm water run-off clear of our property. We need to maintain our community storm drainage system to allow the free-flow of water into the Bay. That means that leaves and blocked culverts need to be kept clear. The board is working with the county to maintain county-controlled culverts and drainage ditches. Our success to date has been unsatisfactory. The board will discuss contracting with a local maintenance company to conduct semi-annual storm drain clearance operations if we cannot keep them clear with volunteer labor. I want to send a special note of appreciation to those who have been raking leaves out of our common parkland storm drain ditches for these many years.

Notes to Accompany Cape Anne FY 2019 2nd Quarter Report

Pier Replacement Capital Expenses above Normal Operating Costs:

FY2018 and FY2019 Capital Expenses Community General Funds (BB&T)

Land Purchase (July 2017 offer to July 2018 recorded)	\$5,837.00
CABO Pier Replacement Down Payment	<u>\$3,000.00</u>
	\$8,837.00

FY 2019 Capital Expenses County SCBD Tax Revenue Capital Admin. Expenses (BOA)


Land Purchase Legal Fees	\$1,202.00
Engineering for Fire Stand Pipe Permit	\$ 500.00
MDE Permits	\$ 754.00
AA Co. Permits	<u>\$ 459.00</u>
	\$2,915.00

Total to Date	\$11,752.00
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Cape Anne Citizens Association, Inc.
Financial Report FY 20109 as of December 31, 2018
(Fiscal Year July 1, 2018 through June 30, 2019)

County Tax Funds (Bank of America)				
Balance Forward				
		9/30/2018		Checking \$35, 548.61
				Savings <u>\$ 5,359.65</u>
				<u>\$40,908.26</u>
Income(+)				
		County Tax Funds		\$16,700.00
		Interest		<u>\$ 0.27</u>
				<u>\$16,700.27</u>
Expenses(-)				
		Administrative		\$ 340.00
		Maintenance		<u>\$ 764.63</u>
		Recreation		<u>\$ 448.98</u>
				<u>\$ 1,553.61</u>
Ending Balance				
		12/31/2018		Checking \$50,695.00
				Savings <u>\$ 5,359.92</u>
				<u>\$56,054.92</u>
Budget Balance	Budget	This Period	To Date	Balance
Administrative	\$3000.00	\$(340.00)	\$(4085.80)	\$(1085.80)
Maintenance	\$4500.00	\$(764.63)	\$(3407.31)	\$1092.69
Recreation	\$1500.00	\$(448.98)	\$(1585.35)	\$(85.35)
Funds Held	<u>\$41,801.53</u>	<u>0.00</u>	<u>0.00</u>	<u>\$41,801.53</u>
	\$50,801.53	\$(1553.61)	\$(9078.46)	\$41,723.07

Community General Funds (BB&T)		
Balance Forward	9/30/2018	\$2818.05
Income(+)	Interest	0.06
Expenses(-)		<u>0.00</u>
Ending Balance		<u>\$2818.11</u>
CACA Boat Owners Assoc. (BB&T)		
Balance Forward	12/30/2018	\$ 736.72
Income(+)		0.00
Expenses(-)		<u>0.00</u>
		<u>\$ 736.72</u>

— Respectfully submitted, Adrienne Dean, Treasurer 



PO Box 58
Churchton, MD 20733

WHAT'S AHEAD FOR CAPE ANNE



Summer General Meeting

Saturday, July 6, 2019
9 am Meeting, The Pavilion

Fall General Meeting & Crab Feast

Saturday, September 21, 2019
9 am Meeting, The Pavilion
Noon Crab Feast, The Pavilion

Winter General Meeting – Budget

Saturday, December 7, 2019
9 am Meeting, Deale Library Meeting Room

Spring General Meeting, Cleanup, & Cookout

Saturday, April 25, 2020
9 am The Pavilion
10 am Cleanup Marching Orders, The Pavilion
12:30 pm Cookout, The Pavilion



The Cape Anne Tide is published quarterly — April, June, September, December

Submit articles by the 10th of the month before publication.

Send your article to fjfranklin97@gmail.com